Alcona County Commission on Aging

February 28, 2023 Regular Board Meeting

- Call to Order by President Perrin at 10:06 am
- Pledge of Allegiance
- Roll call
    - Treasurer Rolland Lynch
    - Director Phil Potter
    - President LeRoy Perrin
    - Vice President Delores Schlicker
    - Secretary Dr. Robert Turek
    - Director Stan Wojnar
    - Member-at-Large Commissioner Carolyn Brummund
    - Member-at-Large Superintendent Dan O'Connor - Absent

- Approval of Agenda
    - Motion by Turek, second by Schlicker to approve the agenda as presented
        - Motion Passed

- Approval of Meeting Minutes
    - Motion by Wojnar, second by Schlicker to approve the January 24th Regular Meeting and January 26th Special Meeting minutes
        - Motion Passed

- President's Report
    - Motion by Turek, second by Schlicker to ratify the unanimous decision of the Executive Board to hire Suzan Krey on an interim basis to assume Executive Director duties.
        - Motion Passed

    - Motion by Schlicker, second by Lynch to ratify the unanimous decision of the Executive Board to appoint Phillip Potter to the ACCOA Board of Directors.
        - Motion Passed

    - Motion by Schlicker, second by Lynch to ratify the unanimous decision of the Executive Board to retain the services of Alexandre Stratilitov of Lansing Legal Group at an agreed upon rate of $250.00 per hour
        - Motion Passed

    - Motion by Turek, second by Lynch to ratify the unanimous decision of the Executive Board to terminate the employment of Lenny Avery
        - Motion passed

    - Motion by Schlicker, second by Potter to ratify the unanimous decision of the Executive Board to revise the job description of the Executive Director position in anticipation of upcoming interviews.
        - Motion Passed

- Motion by Potter, second by Wojnar to ratify the unanimous decision of the Executive Board to change the authorized personnel on all financial accounts to the current Executive Board members and transfer funds as necessary.
  - Motion Passed

- Motion by Schlicker, second by Potter to ratify the unanimous decision of the Executive Board to approve the 2022/2023 budget.
  - Roll Call Vote – Potter – Yes, Perrin – Yes, Turek – Yes, Wojnar – Yes, Schlicker – Yes, Lynch – Yes
  - Motion Passed

- Motion by Schlicker, second by Lynch to ratify the unanimous decision of the Executive Board to authorize acting director Suzan Krey to terminate the employment of Katelyn Liford
  - Motion Passed

- Vice President Report
  - Motion by Schlicker, second by Lynch to authorize the kitchen to order food once per week
    - Motion Passed

- Treasurer's Report
  - Motion by Potter, second by Schlicker to approve the Treasurer's report
    - Roll Call Vote – Potter – Yes, Turek – Yes, Schlicker – Yes, Wojnar – Yes, Perrin – Yes, Lynch – Yes
    - Motion Passed

- Secretary's Report
  - Motion by Wojnar, second by Schlicker to approve Financial Report
    - Roll Call Vote – Lynch – Yes, Turek – Yes, Wojnar – Yes, Perrin – Yes, Schlicker – Yes, Potter – Yes
    - Motion Passed

- Unfinished Business
  - Motion by Schlicker, second by Wojnar to refund Chris Scully $500 and apologize.
    - Roll Call Vote – Schlicker – Yes, Turek – Yes, Lynch – Yes, Potter – Yes, Wojnar – Yes, Perrin – Yes
    - Motion Passed

- New Business
  - Motion by Schlicker, second by Lynch to authorize Cynthia Scott of Stephenson and Company to begin an Internal Controls Audit
    - Roll Call Vote – Lynch – Yes, Wojnar – Yes, Schlicker – Yes, Perrin – Yes, Turek – Yes, Potter – Yes
    - Motion Passed

  - Motion by Turek, second by Schlicker to accept, and Perrin to sign, the contract between the ACCOA and Alcona County
    - Motion Passed

- Public Comment
- Adjournment
  - Motion to by Turek, second by Schlicker to adjourn the meeting at 11:43 am

Dr. Robert Turek

Dr. Robert Turek, ACCOA Secretary