Alcona County Commission on Aging

May 28, 2024 Regular Board Meeting

- Call to Order by President Potter at 10:03 am
- Pledge of Allegiance
- Invocation
- Roll call
    - Treasurer Rolland Lynch - Present
    - Director Pam MacKinnon - Present
    - President Phil Potter - Present
    - Vice President Delores Schlicker - Present
    - Secretary Dr. Robert Turek – Present(on Zoom)
    - Director Fairman Bockhorst - Absent/Excused
    - Director Mike Szczepanowski – Absent/Excused
    - Member-at-Large Commissioner Carolyn Brummund – Present

      Also present – Executive Director Wendy Bain, Andy Shaw and one member of the public

- Approval of Agenda
    - Motion by Schlicker, second by Lynch, to approve the agenda as presented
        - Motion Passed

- Approval of Meeting Minutes
    - Motion by MacKinnon, second by Schlicker, to approve the April 23, 2024 Regular Meeting minutes
        - Motion passed

- Public Comment period – Comments by Judy French to consider hard floor in Banquet room of new building

- Update of the New Building Project by Developer/Construction Manager Andy Shaw

- Report by Commissioner Carolyn Brummund.

- Executive Director's Report
    - Congregate Meal/Home Delivered Meal/MI Choice Provider assessments were completed. No problems.
    - SBA loan has been paid off. Waiting for removal confirmation of liens on ACCOA equipment.
    - Kim Fleming has completed updating all orientation and training materials. The new ACCOA logo is on all forms.
    - New HDM tuck has been ordered and can be expected late summer.
    - Fresh Market presentations are ongoing with coupons to come.

- Treasurer's Report
    - Motion by Schlicker, second by MacKinnon, to accept the Treasurer's Report as presented, subject to audit.
        - Roll Call Vote
            - MacKinnon - yes
            - Potter - yes
            - Schlicker – yes

- Lynch – yes
- Turek – Did not vote
  - Motion passed

- Secretary's Report – None

- Committee Reports – Discussion of recent Finance Committee and New Building Project Committee meetings.

- Unfinished Business – Question by Schlicker regarding disposal of gym equipment. Potter said no favoritism can be shown for staff over the public. Bids will be accepted. We will need to ascertain on all ACCOA-owned property whether or not they were obtained through a grant, necessitating different procedures for disposal.

- New Business – Potter requests Board approval to increase the insurance coverage on The Sunrise Center to four million dollars, which is what has currently been spent.
  - Motion by MacKinnon, seconded by Schlicker, to authorize President Potter to increase the insurance coverage accordingly, on an ongoing basis.
    - Roll Call Vote
      - MacKinnon – yes
      - Schlicker – yes
      - Potter – yes
      - Lynch – yes
      - Turek – yes

Potter said he had received a resignation letter from Director Bockhorst, effective May 28th.

- Motion by Lynch, Seconded by MacKinnon, to accept Director Bockhorst's resignation.
  - Mackinnon – yes
  - Lynch – yes
  - Potter – yes
  - Schlicker – yes
  - Turek – Did not vote
    - Motion Passed

Potter said that he signed paperwork to list the Lincoln Senior Center building for sale with Jon Klukowski of 45 North Realty at an asking price of $330,000, which is equivalent to $25 sq. ft.

- Public Comment Period
  - None

- Director Final Comments
  - None

- Motion by MacKinnon, second by Lynch, to adjourn meeting
  - Motion passed at 11:18 pm

Meeting adjourned until the 10 am, June 25, 2024 Regular Board Meeting.

Dr. Robert Turek

Dr. Robert Turek, Secretary