Alcona County Commission on Aging

June 25, 2024 Regular Board Meeting

- Call to Order by President Potter at 10:04 am
- Pledge of Allegiance
- Invocation
- Roll call
  - Treasurer Rolland Lynch – Absent/Excused
  - Director Pam MacKinnon - Present
  - President Phil Potter - Present
  - Vice President Delores Schlicker - Present
  - Secretary Dr. Robert Turek – Present
  - Director Mike Szczepanowski – Present
  - Member-at-Large Commissioner Carolyn Brummund – Present

    Also present – Administrative Assistant Kim Fleming, Andy Shaw and three members of the public

- Approval of Agenda
  - Motion by MacKinnon, second by Schlicker, to approve the agenda as presented
    - Motion Passed

- Approval of Meeting Minutes
  - Motion by MacKinnon, second by Szczepanowski, to approve the May 28, 2024 Regular Meeting minutes
    - Motion passed

- Public Comment period – No comments

- Update of the New Building Project by Developer/Construction Manager Andy Shaw

- NEMCSA Region 9 AAA report by ACCOA Representative Kim Fleming
  - Kim reports that she is currently undergoing training to become a MMAP Counselor which is a requirement for the ACCOA to have.

- Addition to Agenda
  - Motion by Schlicker, second by MacKinnon, to add a presentation by Brad Cole to the Agenda
    - Motion Passed

- Brad Cole addressed the Board regarding his interest in purchasing the Lincoln Senior Center building. Discussion ensued regarding the process of submitting an offer to the listing agent, John Klukowski of 45 North Realty.

- Report by Commissioner Carolyn Brummund.

- Executive Director's report by Kim Fleming, ACCOA Administrative Assistant
  - Kim presented the latest Congregate/Home Delivered Meal numbers and donations.
  - She relates that efforts to again communicate the ACCOA's reliance on donations has been initiated.

- She relates that new employee Debbie McKay has contacts and experience with obtaining funding(s) for various projects that may be helpful with ACCOA Fundraising efforts.

- Treasurer's Report(presented by Turek)
  - Motion by Turek, second by Schlicker, to accept the Treasurer's Report as presented, subject to audit.
    - Roll Call Vote
      - MacKinnon - yes
      - Potter - yes
      - Schlicker – yes
      - Turek - yes
      - Szczepanowski – yes
        - Motion passed

- Secretary's Report – None

- Committee Reports – Potter indicates that the process is ongoing to hire an independent company to handle the specifics of renting the Senior Bungalows. The compiling of a list of provided amenities and services is ongoing. There are currently eighteen individuals who have indicated an interest in renting.

- Unfinished Business – Potter reports that the new Home Delivered Meals vehicle has arrived and will soon be put into use, with the replaced white delivery vehicle being planned to be listed for sale.

- New Business – Turek relates that in preparation for the annual Board elections in September, the newly adopted bylaws require President Potter to appoint a Nominating Committee, in charge of following the specified procedures to prepare for and conduct the election. Potter nominates Turek, Schlicker and MacKinnon. All accept the nomination.
  - Motion by Szczepanowski, second by Turek, to accept the nominations.
    - Motion passed

- Public Comment Period – Judy French commented on the process for increasing the suggested donation price for Congregate and Home Delivered Meals. She also commented on the real estate listing procedure for selling the Lincoln Senior Center property.

- Director Final Comments
  - Comments made by Directors as to the continued training that may be upcoming for Directors as well as the processes being followed to increase meal suggested donation prices

- Motion by Turek, second by MacKinnon, to adjourn meeting
  - Motion passed at 11:11 pm

Meeting adjourned until the 10 am, July 23, 2024 Regular Board Meeting.

Dr. Robert Turek, Secretary