Alcona County Commission on Aging

Board Meeting for January 24, 2023

- Call to Order by Vice President Will St John at 10:05 am
- Pledge of Allegiance
- Roll Call
  - Rolland Lynch, Treasurer
  - Stan Wojnar, Director
  - LeRoy Perrin, Director
  - Dr. Bob Turek, Director
  - Delores Schlicker, Director
  - Jacqueline Schwanz, Director
  - Pamela Ashford, Secretary
  - Will St John, Vice President
  - Mike Maturen, President, Absent
  - Commissioner Carolyn Brummund, Member-at-Large
  - Superintendent Dan O'Connor, Member-at-Large, Absent

- Approval of Agenda
  - Motion by Pamela to approve the agenda submitted by Will, seconded by Jacqueline
    - Ayes – Will, Jacqueline, Pamela
    - Nays – Stan, Rolland, Dr. Bob, LeRoy, Delores
    - Motion Failed

  - Motion by Dr. Bob to approve the agenda submitted by LeRoy, seconded by Delores
    - Ayes – Stan, Rolland, Dr Bob, LeRoy, Delores
    - Nays – Will, Jacqueline, Pamela
    - Motion Passed

- Approval of Minutes of Nov 22, 2022 Regular Meeting
  - Motion by Jacqueline to accept the minutes with proposed changes, seconded by Dr. Bob
    - Motion Passed Unanimously

- Approval of Minutes of Dec 06, 2022 Special Meeting
  - Motion by Jacqueline to accept the minutes with proposed changes, seconded by Rolland
    - Motion Passed Unanimously

- Audit Report
  - Powerpoint and bound report from Cindy Scott
  - Material Weaknesses, Significant Deficiencies and Important Issues discussed

- Presentation by Director Perrin
  - Crawford County plans shown as a possibility to stay within grant parameters
- Public Comment
  - Comments and Concerns from the Audience

- New Business
  - Motion by Delores to appoint Dr. Bob to the Finance Committee with the acceptance of Stan stepping down, LeRoy seconded
    - Ayes – Will, Stan, Rolland, LeRoy, Delores, Dr Bob, Jacqueline
    - Nays – Pamela
    - Motion Passed

  - Motion by LeRoy to rescind the $10,000 spending limit for the Executive Director without board approval and make it $200 unless there is an emergency, Dr. Bob seconded
    - Ayes – Will, Stan, Rolland, Dr. Bob, Delores, LeRoy
    - Nays – Jacqueline
    - No Vote – Pamela
    - Motion Passed

  - Motion by Dr. Bob that the Executive Director is not authorized to incur legal bills with the attorney without the approval of two Board members, Delores seconded
    - Passed unanimously

  - Motion by Will to make LeRoy the liaison to the architect, Delores seconded
    - Passed unanimously

  - Motion by LeRoy for removal of audio and video surveillance equipment, with the exception of the outdoor and two entries, Dr. Bob seconded
    - Ayes – Stan, Rolland, Dr Bob, LeRoy, Delores, Pamela
    - Nays – Will, Jacqueline
    - Motion Passed

  - Motion by Dr. Bob to get a quote from Stephenson and Company to obtain an estimate on performing an examination of the internal controls of ACCOA, LeRoy seconded
    - Motion Passed Unanimously

- Committee Reports
    - Personnel Committee
    - Nominating Committee minutes withdrawn
    - New Building Project Sub-Committee

  - Motion by Jacqueline to accept current Sidock contract amended to fit the $12.5 million with the current drawing given in the board packet. Pamela seconded.
    - Ayes – Will, Rolland, Jacqueline, Pamela
    - Nays – Stan, Dr Bob, LeRoy, Delores
    - Motion Failed

- Motion by Jacqueline for LeRoy to contact the Sidock Group as soon as possible to amend contract again to fit the $12.5 million for the senior center, housing and outdoor amenities with the caveat that this will be ready to vote in February. Will seconded.
    - Motion Passed Unanimously
- Resignation letter from President Mike Maturen read
    - Motion by Jacqueline to accept Mike Maturen's resignation from the ACCOA board, Stan seconded
        - Motion Passed unanimously

- Resignation letter from Pamela Ashford read
    - Motion by Jacqueline to accept Pamela's resignation effective 02/10/23. Dr. Bob seconds
        - Motion Passed unanimously

    - Will resigns and leaves, Pamela leaves also

    - Treasurer Lynch assumes the chair

    - Motion by Dr Bob to request qualified applicants to turn in letters of intent and resumes, advertise in the Alcona Review and move forward with at least that. LeRoy seconded.
        - Motion Passed unanimously

    - Motion by Dr. Bob to get legal counsel on the best way forward, Delores seconded. Jacqueline will contact the attorney.
        - Motion Passed unanimously

- Personnel Matter regarding the Executive Director – Executive Director requests to remain in open session
        - Letter read from Delores' attorney
        - Jacqueline presents grievance letters to Delores and Dr. Bob
        - Motion by Dr. Bob to have Jacqueline contact the attorney regarding this matter, seconded by Delores
        - Motion Passed Unanimously

    - Motion by Dr. Bob to put the Executive Director on unpaid administrative leave pending consultation with the lawyer to see the best way to proceed, Delores seconded.
        - Ayes – Dr. Bob, LeRoy, Stan, Delores
        - Nays – Jacqueline
        - No vote – Rolland
        - Motion Passed

    - Jacqueline turns in her resignation letter and leaves

    - Public Comment
        - Comments and Concerns from the audience

    - Motion by LeRoy to accept Will's resignation. Stan seconded.
        - Passed unanimously

- Motion by LeRoy to accept Jacqueline's resignation. Delores seconded.
  - Passed unanimously

- Public Comment
  - Comments and Concerns from the audience

- Motion by LeRoy to adjourn at 4:11 pm. Dr. Bob seconded.
  - Passed unanimously

Next regularly scheduled meeting is Tuesday, February 28th at 10:00 am.

Robert J. Yurek D.C., SECRETARY