Alcona County Commission on Aging

January 28, 2025 Regular Board Meeting

- Call to Order by President Potter at 10:08 am
- Pledge of Allegiance
- Invocation
- Roll call
    - Director Kelly Von Fintel - Present
    - Treasurer Rolland Lynch – Absent(excused)
    - Director Pam MacKinnon - Present
    - Director Leroy Pinder - Present
    - President Phil Potter - Present
    - Secretary Dr. Robert Turek - Present
    - Member-at-Large Commissioner Carolyn Brummund – Present
    - Vice President Delores Schlicker – Present

Also present – Executive Director Wendy Bain, Administrative Assistant/NEMCSA Region 9 Rep Kim Fleming (via Zoom) and no members of the public

- Approval of Agenda
    - Motion by Von Fintel, second by Schlicker, to approve the Agenda as presented
        - Motion Passed

- Approval of Meeting Minutes
    - Motion by MacKinnon, second by Pinder, to approve the November 26, 2024 Regular Meeting minutes as presented
        - Motion passed

- Public Comment period – No comments

- Update of the New Building Project by Developer/Construction Manager Andy Shaw

- Report by ACCOA's Region 9 Rep Kim Fleming on most recent meeting yesterday
    1. Elections occurred
    2. Social Security offices only taking appointments, no walk-ins. 1-800 number can be called.
    3. Free **"GET SET UP"** program (https://www.getsetup.com) is a resource for Seniors to "help people age 55+ learn new skills, connect with others, and unlock new life experiences"
    4. MMAP (Michigan Medicare Assistance Program), that Kim is fully certified in, assists with Seniors getting set up with Medicare and Medicaid. This program will be changing name but appears likely to be administered by NEMCSA in our region.
    5. **"Older Michiganians Day"** is May 7th at 9:30 in Lansing. Kim hopes to attend.
    6. NEMCSA has some job openings in social, nutrition and special projects.

- Report by Commissioner Brummund.

- Executive Director's report
    1. New bookkeeping "GL" codes being set up for the new Building
    2. Possibility that all Federal grants/loans have been put on hold
    3. Need to start working toward hiring additional maintenance personnel for the new building
    4. 2813 meals served in November, with 464 being Congregate. 3054 meals served in December, with 341 being congregate (holidays shortened)
    5. Six persons on waiting list for In-Home Services
    6. February 13th NEMCSA In Home Services audit
    7. Christmas dinner with the Cub Scouts was a success with 75 people attending.
    8. Incontinence products and a check for $100 were given by Northland Federal Credit Union. A tub of toys for the Kinship program was donated by Harrisville Dollar General.
    9. Yearly audit by Stephenson & Co. began last week.
    10. Paperwork and NEMCSA procedures being initiated to raise meal donation suggested prices.
    11. Homemade bread and half gallons of milk should lower food costs.
    12. NE MI Food Bank has allowed the ACCOA to enter back into the program. Food received from them is free except for its transportation cost.

    - Motion by MacKinnon, second by Von Fintel, to raise the suggested meal donation price to $4.50 for those age 60 and older and to $8.00 for individuals under 60, effective immediately upon approval by NEMCSA.
        - Roll Call Vote
            - MacKinnon - yes
            - Potter - yes
            - Pinder – yes
            - Turek - yes
            - Schlicker – yes
            - Von Fintel - yes
                - Motion passed

    - Motion by Turek, second by Pinder, to accept the "**Executive Director Goals for 2025**" as a basis for the Executive Director evaluation next year.
        - Motion Passed

- Treasurer's Report
    - Motion by Turek, second by Von Fintel, to accept the Treasurer's Report as provided, subject to audit.
        - Roll Call Vote
            - MacKinnon - yes
            - Potter - yes
            - Pinder – yes
            - Turek - yes
            - Schlicker – yes
            - Von Fintel - yes

- Motion passed

- Secretary's Report
    - Motion by Turek, second by Schlicker, to ratify the Executive Committee action of December 19, 2024 which states

"Therefore, the ACCOA Executive Committee, via unanimous vote, requests both online viewing as well as online banking privileges, if possible, on all ACCOA affiliated accounts, both currently held as well as those opened in the future, held at AAA Credit Union."

        - Motion passed

    - Motion by Turek, second by Von Fintel, to ratify the Executive Committee action of December 19, 2024 which states

"Therefore, the ACCOA Executive Committee, via unanimous vote, authorizes the closing of all accounts held at Northland Federal Credit Union."

        - Motion passed

- Committee Reports - Secretary Turek reported on Finance Committee meeting. President Potter reports on the New Building Project Committee recommendation to drop the asking rental price of the senior bungalows to $995/mo as a promotion.

- Unfinished Business - Discussion of issues with meal donations and NEMCSA funding. Meals cost $13.12 apiece, $3.31 of that is food costs. Home Delivered Meal donations are $.87/meal. New Federal laws are mandating more Paid Time Off (PTO) time than we currently pay so labor costs will increase this year.

    - Motion by Turek, second by Schlicker, to allow President Potter to sign the yearly Senior Citizen Services Agreement with the County Commissioners, provided it is unchanged from previous year except for the date
        - Motion passed

- New Business -

    - Motion by Pinder, second by Von Fintel, to enter into an agreement with Stephenson & Co. to provide yearly auditing services for a term of five years, at the fee schedule provided
        - Roll Call Vote
            - MacKinnon - yes
            - Potter - yes
            - Pinder – yes
            - Turek - yes
            - Schlicker – yes
            - Von Fintel - yes
                - Motion passed

- Motion by Turek, second by Schlicker, to institute a policy change that the ACCOA not pursue re-starting any transportation services at this time and to sell the ACCOA transport bus
    - Motion passed

- Decision was made to schedule and advertise an indoor garage sale to be held on Saturday March 8th at the ACCOA gym area to liquidate unused ACCOA equipment.

- Public Comment Period – None
- Director Final Comments – Discussion regarding the efforts to collect payments on the Harrisville property land-contract.
- Motion by Turek, second by Pinder, to adjourn at 11:42 am

Meeting adjourned until the 10 am, February 25, 2025 Regular Board Meeting.

Dr. Robert Turek, Board Secretary