Alcona County Commission on Aging

November 26, 2024 Regular Board Meeting

- Call to Order by President Potter at 10:01 am
- Pledge of Allegiance
- Invocation
- Roll call
    - Treasurer Rolland Lynch - Present
    - Director Pam MacKinnon - Present
    - Director Leroy Pinder - Present
    - President Phil Potter - Present
    - Secretary Dr. Robert Turek - Present
    - Member-at-Large Commissioner Carolyn Brummund – Present
    - Vice President Delores Schlicker – Present

      Also present – Executive Director Wendy Bain and six members of the public

- Approval of Agenda
    - Motion by MacKinnon, second by Lynch, to approve the Agenda as presented
        - Motion Passed

- Approval of Meeting Minutes
    - Motion by MacKinnon, second by Schlicker, to approve the October 22, 2024 Regular Meeting minutes as presented
        - Motion passed

- Motion by Schlicker, second by Lynch, to ratify the Executive Committee action of October 30, 2024 which states

  "Therefore, the ACCOA Executive Committee, via unanimous vote, appoints Kelly Von Fintel to the ACCOA Board of Directors effective immediately, to fill a vacant seat whose term is set to expire September 30, 2025."

    - Motion passed (Director Von Fintel joins the meeting)

- Public Comment period – NEMCSA representative Tyler Sluck introduces himself to the Board

- Update of the New Building Project by Developer/Construction Manager Andy Shaw

- Report by Commissioner Brummund.

- Executive Director's report
    1. 3295 meals served in October, with 479 being Congregate.
    2. Down to one person on waiting list for In-Home Services
    3. White Chevy Colorado truck was sold for $1500 on November 5th.
    4. Thanksgiving Dinner was held on Thursday, November 21st and had 54 attendees.

5. Holiday Christmas Dinner will be held on December 19th. The Cub Scouts are scheduled to sing carols.
6. On October 2nd a bus trip was taken to Knaebe's Orchard. A small profit was made. More trips are being planned.
7. Both Northland Federal Credit Union and Dollar General in Harrisville chose to donate to the ACCOA for the month of November. Northland gave a list of senior items that the ACCOA was in need of and the Dollar General will be donating toys for the Kinship program.
8. Yearly required audit will be performed by Stephenson's beginning January 20, 2025.
9. Met with Superintendent Dan O'Connor regarding the new facilities features.
10. Employee Christmas party to be held December 13th from 10-1 to which the Board is invited to attend.

- Treasurer's Report
    - Motion by Schlicker, second by Pinder, to accept the Treasurer's Report as presented, subject to audit.
        - Roll Call Vote
            - MacKinnon - yes
            - Potter - yes
            - Pinder – yes
            - Turek - yes
            - Lynch – yes
            - Schlicker – yes
            - Von Fintel - yes
                - Motion passed

- Secretary's Report
    - Motion by Turek, second by MacKinnon, to approve and adopt the new "**Employee Arbitration Procedure And Agreement".**
        - Motion passed

    - John Nagy has submitted paperwork to apply to fill a vacancy on the Board. Background check will be performed and proceed from there.

- Committee Reports - Dr. Turek reported on some clarifying language that will be added to the upcoming yearly audit to be performed by Stephenson firm.

- Unfinished Business - None

- New Business –
    - Motion by Schlicker, second by Lynch, to donate the ACCOA sound system (microphones and speakers) to Gustin Township.
        - Motion Passed

    - Motion by Turek, second by Pinder, to have the Policies & Programs Committee confirm, with both NEMCSA and the local Health Department, the procedures and changes

required to possibly withdraw from government funding for food programs, and then make recommendations to the Board as to how to proceed in that direction.

- Motion Passed

- Public Comment Period – Comments by Judy French regarding the need to retain the focus on Seniors when providing food options at the new site. Comments by Sue Nagy regarding the willingness of participants to pay increased fees provided they have been notified in advance.

- Director Final Comments – Discussion regarding the efforts to make the public aware of suggested donations being needed if receiving either Congregate or Home Delivered Meals.

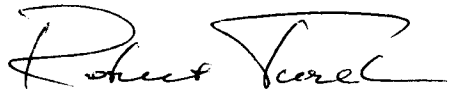
- Motion by Turek, second by Lynch, to enter into closed session, at the request of the involved employee, to discuss a personnel matter.
  - Motion passed at 11:13 am

- Motion by Turek, second by MacKinnon, to exit closed session and reconvene
  - Motion passed at 1:21 pm

- Motion by Turek, Second by Pinder to proceed as was discussed in closed session
  - Motion passed

- Motion by Turek, second by MacKinnon to adjourn at 1:22 pm

Meeting adjourned until the 10 am, January 28, 2025 Regular Board Meeting.



Dr. Robert Turek, Board Secretary