Alcona County Commission on Aging

October 28, 2025 Regular Board Meeting

- Call to Order by "then acting President" Delores Schlicker
- Pledge of Allegiance
- OU'er to render an invocation
- Election of New "Board of Directors" OU'icers
- Roll Call
    - o Newly elected Board President Ryan Mendyka Present
    - o Newly re-elected Vice President Delores Schlicker-Present
    - o Newly elected Treasurer Ken Kosal Present
    - o Newly elected Secretary Michael Szczepanowski-Present
    - o Director Laurie Szczesny-Absent
    - o Director LeRoy Pinder-Present
    - o Director Roland Lynch-Present
    - o Director Kelly Von Fintel-Present
    - o Director Karina Sharboneau Present
    - o Members-at-Large Commissioner Carolyn Brummund, Dr. Robert Turek & Ty Damon. Also present-Executive Director Wendy Bain, 1 Attorney Representing a "new building" contractor and several others to include 8 "new building" contractors, members of the general public & Andy Shaw "new building" Construction Manager
- Approval of Agenda
    - o Motion carried
- Approval of Meeting Minutes
    - o Motion carried.
- Public CommentPeriod
    - o Mr. Andy Shaw, Construction Manager, arguing on behalf of the contractors involve in the new A.C.C.O.A. Facility construction project.
    - o Attorney for new building contractor (Mr. Smith) pleading with the Board of Directors to release payment for work allegedly performed during construction of the A.C.C.O.A. Facility. He also noted that payment must be receive no later than 90 days after completion of work. November 12, 2025 is the latest a lien could be processed.
    - o Other citizens of wanted to see a staU' member taking notes and formalizing those notes into a report format due to the importance of accurate "note taking" and they wanted that process to begin immediately. Another individual was contesting voting protocol as it pertains to the Board of Directors and the general Alcona County public and certain age
    - o requirements.

- o Nemsca has nothing to present to the Board of Directors at the time of the meeting.

- Update on New Building Project by Andy Shaw
  - o Several contractors continue to wait for payment on work completed
  - o Mr. Shaw states that he is at the "bottom of the list" for payment

- Report by Commissioner Brummund
  - o Carolyn Brummund indicated that courtesy and respect is necessary when dealing amongst Board Members and when disagreements exist. Healthcare premiums are due to rise as much as 10% this upcoming year.
  - o Budgeting process for the A.C.C.O.A. fiscal year 2026 has been completed.

- Executive Director Report
  - o Wait times for in-home services will be reduced as a direct result of hiring a new Direct Care worker.
  - o New annual forms need to be completed for acquiring meals services.
  - o Gym memberships for the past month now stand at 250 for Alcona County, 26 out-of-county and 75 day passes.
  - o There has been several passes that have expired in the passed month. It is possible that this is a direct result of residents leaving the county for warmer climate locations as the winter approaches.
  - o A search for a qualified individual to monitor the premises during proposed weekend operations continues.
  - o The Executive Director acknowledges and welcomes both new and returning Board Members.
  - o All new activities held at the Sunrise Center are progressing very successfully with better-than-expected turnout for these programs.
  - o The Executive Director put forth a suggestion to raise the age limit for unsupervised children to the age of 16. Most participants (Board Members and Participating Residents) at the Board Meeting were supportive of such a proposal.
  - o Core Fitness, an organization that provides service and maintenance for the exercise equipment in the exercise area. Core Fitness is recommending a maintenance contract to minimize operational issues. They further reported that some of the exercise equipment was not correctly assembled correctly. Upon hearing this portion of the Executive Directors report, Mr. Andy Shaw aggressively denied Core Fitness's claim.
  - o November 20,2025 will be the Thanksgiving Holiday meal at the Sunrise Center.
  - o The Sunrise Center will be closed November 27.2025 & November 28, 2025 in celebration of the Thanksgiving Day Holiday.
  - o Electric Vehicles (Ford Vans), as donated to the A.C.C.O.A. by Consumers Energy, are currently undergoing final detailing in preparation for delivery

to the Sunrise Center estimated to be in December, 2025 with charging stations to be installed. Two (2) years maintenance and 5 year battery warranty is included with this donation.

- Treasurer's Report (continued on following page)
  - o Authorizing Financial Documents signatures to be updated to reflect the removal of the following signatures;
    - Roland Lynch/Ex-Treasurer
    - Dr. Robert Turek/Ex-Secretary
    - Phil Potter/Ex-President
  - o Authorizing Financial Documents Signatures to be updated to reflect the addition of the following signatures;
    - Ryan Menyka
    - Ken Kosal
  - o Authorizing Financial Documents Signatures to be updated to reflect the continuation of the following signatures;
    - Delores Schlicker/Vice-President Wendy Bain-Executive Director -Patti King-Accounting Clerk
  - o Commissioner Brummund made a recommendation to mandate two (2) authorizing signatures when transferring cash between bank accounts (for example from checking to savings or savings to checking))either within one bank or between banks.
  - o The property located in Harrisville, MI on Highway U.S. 23 which was once owned by the A.C.C.O.A. was returned to the ownership of A.C.C.O.A. as it was sold to the most recent owner under land contract terms. This owner defaulted under those land contract terms. Disposition of this property to be tabled until the next regular Board Meeting in November, 2025.
- Secretary Report
  - o Minutes from September 2025 regular Board Meeting were submitted. Motion carried to accept these minutes.
- Unfinished Business
  - o Outstanding New Building Project
    - Currently accumulating contractor information regarding work performed and charges assessed.
  - o Dr. Robert Turek refund of $1,500.00 for the taping of the Pickle Ball court so that use of this portion of the facility could be utilized and revenue gained for that utilization. Board of Directors to make a determination on the status of this request.
- New Business
  - o Turning lanes for both northbound and southbound traU'ic needs to be proposed to the Alcona County Road Commission for approval.
  - o Loose components on new exercise equipment needs to be addressed. o

Recommendation by Finance Director to establish "5-Year Business Plan.Bo
Public Comment

- o Judy French recommends greater scrutiny of processed checks prepared for signing to ensure all expenditures are legitimate and accurate.
- o Attorney for Mr. Smith (contractor) once again advised the Board of Directors to expedite payment processing as the date for filing for a property/building lien was approaching the November 12, 2025 deadlines.

Executive Director Final Comments

- o Sunrise Center Craft Show to be held Saturday, November 15, 2025

Board Meeting Adjournment

- o Motion Carried.

Michael Szczepanowski/Board Secretary

12/9/25
Date