Alcona County Commission on Aging

Regular Board Meeting

June 26, 2026

- Call to Order by President Mendyka at 10:02 a.m.
- Pledge of Allegiance
- Roll Call-Board Members
    - President Ryan Mendyka-Present
    - Vice President Delores Schlicker-Present
    - Secretary Kelly VonFintel-Present
    - Treasurer Ken Kosal-Present
    - Dir. Rolland Lynch-Present
    - Dir. Mike Szczepanowski-Present
    - Dir. Leroy Pinder-Present
    - Dir. Karina Sharboneau-Present
    - Member-at-Large Commissioner Carolyn Brummond-Absent. Excused.
        - Also present-Executive Director Wendy Bain, and several members of the public

- Approval of Agenda
    - Motion to approve agenda with made by V. President Schlicker. Seconded by Lynch. Motion passed.

- Approval of Minutes
    - Motion made by Pinder, seconded by Lynch to approve minutes of May 26, 2026, meeting. Motion Passed.

- Public Comment
    - No Public comment.

- Presentations
    - No presentations today.

- Executive Director's Report-Wendy presented the monthly numbers for May 2026.
    - 2,218 meals were served for the month of May. 293 of those were congregates.
    - Still looking for one direct care worker as there are 15 people currently on a wait list. A DCW moved out of the area causing the wait.
    - Gym Master is being installed. Brielle and Janet are uploading names and a handful of employees have been trained on how to use the system.
    - Gym memberships-It's difficult to get an accurate number currently as information is being uploaded to Gym Master. Getting the doors compatible with Gym Master will make things a lot smoother as far as keeping track of who is coming in and out.
    - Square credit card machine is up and able to take payments on the ACCOA side. People can use their debit cards now to purchase snack items and baked goods that are for sale.
    - Mandatory staff meeting was held June 12. A fire drill and tornado drill were completed. Kelly VonFintel came in to sit at the front desk, so the building did not have to be closed during the meeting. Thank you, Kelly.

- The six vendors that had payment arrangements made have all been paid off. The remaining two have not as they have yet to return proper documentation.

- Treasurer's Report
  - Ken gave his report. Account balance is $ 1,157,136.07
  - VonFintel made a motion to accept Treasurer's report. Seconded by Pinder and passed.

- Secretary's Report
  - Draft minutes provided for board members to peruse.
  - Motion to accept Secretary's report made by Pinder and seconded by Mendyka. Motion passed.

- Committee Reports
  - Fundraising Committee- Alex Cole will be helping to set up the special basketball hoop for kids, but he needs a couple of people to help. Wendy stated that he will have help from employees.

- Unfinished Business
  - Minutes for April meeting are ready to be accepted after Mike made the necessary corrections. Motion to accept April minutes, as corrected, made by VonFintel and seconded by Pinder. Motion passed.
  - Harrisville property-Kosal looked into ownership papers and discovered a quit claim deed was put together to state that ACCOA was given back the property when the previous buyer defaulted. Motion to have Ken Kosal contact a real estate agent to sell the property was made. Seconded by Szczepanowski. Motion passed.
  - Electric Van-The charging station has been installed into the garage. The van will be delivered soon. Wendy will keep us updated as necessary.

- New Business
  - Committees-A list of what committees and who are on them will be made. Wendy started putting one together. Comm. Brummond contacted Secretary VonFintel about being on the Personnel committee.

- Public Comment-
  - No public comment

- Motion by VonFintel, seconded by Lynch, to adjourn.
  - Motion passed. Meeting adjourned.

Meeting adjourned until July 28, 2026, at 10 a.m.

Kelly VonFintel, Board Secretary