

## Meeting Minutes

9/29/2020

### Alcona County Commission on Aging

Meeting called to order

Pledge of Allegiance recited

Board Members present: Bev Zorn, Roger Schulte, Rolland Lynch, Stan Wojnar, Delores Schlicker, Mike Maturen, Lenny Avery and Dan O'Conner

Board Members Absent or Excused: Stephanie Walker, Pam Ashford

Amendments to Agenda:

(No audio right before 01:15 to 01:43) I was not able to understand the changes to the agenda.

Under food bank of Lincoln talk about Census 202 event

Motion Stan to accept changes to the agenda, seconded by Rolland Lynch

Motion passed

Minutes approved.

Financial Report: Lenny

Edward Jones Reports. There are 2 investment accounts. One has a higher yield, but moderate risk. This one took a little hit last month but still up. It dropped to \$30,000 from \$46,000 as of September 17<sup>th</sup>, 2020.

The other is a slow growth account. Since May 21, 2020 We've netted \$2932.15.

End of the year reporting. Just completed fiscal audits. Financial report is not available yet because it is being finished up. There will be a detailed report of entire years accounting by next meeting.

Added 3 new vendors. The program Generations. With this program we will be able to digitize client files, able to track workers. Has EVV (Electronic Visit Verification)

A fleet management program for drivers, through Verizon

Joined National Association of Day Centers. We will be opening up as a Day Center. Introduction to Day Center Coordinator, Paul Althoff.

14:20-20:00 No Audio

Discussion about credit cards and gas. We now use Fick and Sons for gas. Lenny went over policy and procedure for credit cards.

Commissioners report: Gary states office hours have not changed. They are Monday-Thursday until 3pm and Friday's until 3:30pm.

Nemsca Report: Lenny. Financial audit and programmatic audit last week. They were able to verify 99% of stuff they pulled. Audit went well. Record keeping is getting better. Records are more organized.

In-home Service report: Leann. Meals for August 2020-Hot&Frozen were 1,659, Sack lunches were 189

Homemaker: 150.25hrs, Personal care: 20 Respite: 53 Will be doing an audit to make sure numbers are more accurate.

Food services report: Julie on vacation. Lenny reported the cost of meals went down from \$9.00 to \$7.00

Congregate meal discussion. Motion made by Bev to have congregate meals inside w/no more than 25 peopl safely w/social distancing. Motion was seconded by Roger. Motion passed.

Roger states Region 9 AAA Council will need 2 more and he is done in December.

Food Bank-Lenny: Signed contract w/Gordon Foods to provide popups from Oct-Dec. Will provide same amount of boxes but no meat. Trying to work something out with the food bank of eastern Michigan for meat. A couple of sites have bowed out because they couldn't get enough volunteers. We've helped other sites become their own pantries with Gordons.

Census Popup Pantry was successful. Gave a 74 backpacks of school supplies. 7 of 8 bikes & helmets. 340 cars showed up. Also gave a way clothing and shoes.

Lenny: We received 3 grants from Community Foundation of Northeastern MI. One for \$1500 for a community impact grant. It will be used for senior art classes. Ashley from Cobby Goose will be teaching starting in October. The money is to be used within 1 yr.

We also received \$2,500 from the women's giving circle and \$3,000 from an impact grant. Totaling \$5,500 to go towards transportation. 3 different conversion vans are being looked at.

2019 White Dodge Caravan with 31,000miles for \$27,330, 2018 Silver Dodge Caravan with 42,661 miles on it for \$25,730 and 2018 Dark Gray Dodge Caravan GT \$26,330.

Motion made by Rolland to approve \$30,000 as a set limit for a conversion van. Seconded by Bev

Roll Call Vote: Delores--yes

Bev --yes

Dan-yes

Stan-yes

Roger-yes

Rolland-yes

Motion Passed

Revolution Dance has been very successful

Personnel- There's been turnover. New people starting. Would like to raise everyone but has to wait to see if millage passes. Having trouble finding people.

Delores made motion for Kathleen to be on board pending a background check. Roger seconded.

Roger made motion to close. Seconded by Bev. Meeting adjourned.