

ACCOA Board Meeting February 23rd, 2021

Mike called meeting to order at 10am.

Pledge of allegiance recited

Roll Call: Mike Maturen, Dan O'Connor, Delores Schlicker, Rolland Lynch, Stan Wojnar, Stephanie Walker and Kathleen Vichunas.

Motion to approve agenda, with addition of public comment, made by Pam, seconded by Rolland. Motion carried.

Public Commentary: Melvin Ward.

Approval of January 2021 meeting minutes. Any additions or corrections. Kathleen had a question about loan for the costs of the feasibility study. Lenny addressed. Audio cut out at this point. Kathleen states those amounts should be on the minutes.

Kathleen points out that the minutes say Lenny was appointed by the board to sign documents for the SBA loan, however Kathleen states the by-laws say all documents are to be signed by the board president.

Kathleen states Mary Kidd resigning. There is nothing in the minutes about accepting her resignation.

The board secretary will need to make corrections and do the revision for the next meeting.

Kathleen points out that according to the by-laws the minutes should be signed by the secretary.

Mike asks Pam to make the corrections for the January meeting and bring them to March meeting.

Delores makes motion to accept the minutes with corrections. Seconded by Dan. Motion carries.

Persons wishing to address the board with prior approval: Will St. John. Will has turned in his resume and letter of intent, to be considered for the board. He was invited by Lenny to the address the board.

Financial Report-Toni: For January our donations were \$5,848 for IHS and HDM, we also received our January grant money from NEMSCA \$10,802. Total \$16,650. We are not getting a ton of donations right now. To offset some money, Lenny has been very diligent in getting us grant money. Alcona county gave us a check for \$78,000 for the cares grant award from the Michigan Economic Development council. Lenny wrote and submitted the grant. It is being split up between HDM fuel and IHS DCW wages.

Commissioners: No report

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NEMCSA-Yvette Smilgeski: Only have an SGA until the end of February. Hoping to get another one this week.

We have requested to increase services through waiver. NEMCSA is looking into it.

In Home Services-Leann: Has seen another dip. Hours are down a little bit. Struggle right now is with staff. Couple of staff have been out sick and have not been able to hire anyone. Potential candidates have not showed up for the interview.

Food Service-Julie: Went over her Food Services Report. She stated she has been averaging 4 cars a day for drive thru congregate. Sometimes less and sometimes more. Waiting on AASA to ok congregate meals.

Transportation-Shawna: For the month of January Transportation logged 1,600 miles. This includes both private and DHS. There are 25 hours on the road for the month of January.

ACDC-Paul: Made fliers for the day center. Has given them to several businesses in the county. He also made fliers for fitness classes. There has been an increase of people interested.

Food Bank: Lenny states there were some issues with the semi not wanting to park at the ARA site. The volunteers helped unloaded to semi and then reloaded it into the U-Haul to take it and unload at the ARA site. Preliminary estimates 1.2 million dollars the food bank has been able to give out to the community.

Director's Report: From Fiscal year 2020 we brought in \$291,292 in grants and awards. Our current revenue streams are donations, grants and millage. We need to come up with a robust capital funding campaign that will give us additional funds that we need in house, so we're not relying on 2 out of the 3 funding sources. We do not require any individuals to pay for services. It is based off donations. We do not terminate services for an inability to pay. Lenny recommends working on our fundraising or capital donations so we can increase our revenue source.

Lenny proposes for the fundraising committee to work with one of the staff to work as a liaison and the fundraising committee will come up with a capital plan. The board would be responsible for following the plan and seeing it through. Lenny gave examples of things that could be done for fundraising. To get the board going Lenny proposes we get the fundraising program started March 1st. Working with the Foodbank of Eastern Michigan, (that we already partner with for the food pantry), "March Against Hunger". Selling boot prints to help fight hunger in our community. The food bank of Eastern Michigan will match what we sell. He recommends we strive to raise \$10,000 for general donations, as a board.

Lenny asks that the board put together a fundraising committee. Mike asks for volunteers for the fundraising committee, Delores, Stan and Rolland have volunteered to be the fundraising committee.

Mike states that he will appoint the other committees when the empty board position is filled.

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Lenny goes over the professional service agreement with Larry Molnar. With a budget not to exceed \$25,000. Kathleen asked who the attorney was that reviewed it. Lenny stated that Dave Cook was the attorney that reviewed it. Mike asks Lenny to get an email from Dave Cook that states he has reviewed it.

Pam makes a motion that after verifying formally with attorney Dave Cook, that we would sign this ethos development partners contract. Rolland seconds. No discussion.

Roll Call vote: Dan=yes, Delores-No, Rolland=yes, Kathleen-No, Mike- Yes, Pam-Yes. 4 yes, 2 no. There is a 4 to 2 approval of the motion.

Mike asked if there are any committee reports. Kathleen states she gave the 2 other committee members the items that she has worked on for the by-laws. Pam clarifies they have not met but Kathleen gave them what she has been working on.

No old business

Lenny has new business. One of the groups that used to meet here would like to start meeting again, on Wednesday from 1-4. They said they have between 10-15 members. The lower part of the senior center is closed to the public the upstairs is open to the public. We could offer them the upstairs. Rolland makes a motion for the crafting group to use the upstairs. Stan seconded. Motion carries 4 yes, 2 no.

No more new business.

Delores makes a motion to go into closed session at 12:35pm. Pam seconds. No discussion Motion carries.

Delores makes motion to go back into open session, Stan seconds. No discussion Motion passes at 12:41pm.

Rolland makes motion to adjourn meeting. Pam seconds. Motion carries. Meeting adjourned at 12:42pm.